

Call for Interns

YFU Sweden is offering an internship for period of 6 months. Applications should be sent directly to YFU Sweden according to the following time frame:

<u>Period of Internship</u>	<u>Last day for application</u>
23 rd of January – 25 th of June	17 th of November

Content:

Regular office work such as:

Administration, assist with student inquiries and follow up of applicants, email communication with partners (in English), planning, and attendance at YFU orientations and other YFU related activities, etc.

Requirements:

- Knowledge of YFU and International exchanges
- Able to speak English and/or Swedish in front of parents, teachers and young students
- Basic computer skills
- Polite telephone manner
- Promotional skills
- Use to work independently and efficiently
- Enthusiasm
- Sense of humour
- Willingness to learn
- Motivation!

Expenses and accommodation: Accommodation will be arranged in a host family. All work-related expenses will be covered by YFU Sweden. In addition, the intern will receive an allowance of 2000 SEK (~€220) plus lunch money of 1000 SEK (~€110) per month and monthly card for transportation within Stockholm.

Intern must provide:

- Round trip transportation to and from Stockholm
- Medical and accidental insurance

Application: Applications should include a personal letter, CV (Curriculum Vitae – a short resume of education, trainings, YFU background, and personal skills), possible references, and contact information. For host family purposes applicants need to write a letter and are recommended to include a photo. Application documents should be sent via email.

For questions or further information please contact National Director Kattis Sjunnesson (kattis@yfu.se or +46 8 650 50 25).